

“Model” Implementation Plan for 3rd Edition Wind Turbine Safety Rules (WTSR)

1. Using the “model” BWEA Company ‘A’ Wind Turbine Safety Rules (3rd Edition) as a template, produce a dedicated set of Company specific 3rd Edition WTSRs.
2. Using the “model” BWEA Guidance on the Application of Company ‘A’ Wind Turbine Safety Rules - 3rd Edition as a template, produce a dedicated Company specific 3rd Edition WTSR Guidance document.
3. Using the “model” BWEA WTSR (3rd Edition) Support Procedures P1 to P6 as a template, produce a dedicated set of Company specific Management Instructions to apply the requirements of 3rd Edition WTSR Support Procedures P1 to P6.
4. Produce Management Instructions for every circumstance as required by the 3rd Edition WTSRs, (see Definition D17 contained in Part D of the 3rd Edition WTSRs – wherever the term “Management Instructions” is highlighted in bold text within the 3rd Edition WTSRs then there is a requirement to produce such documentation).
5. Produce other documentation in support of the 3rd Edition WTSRs such as procedures to manage Excavation, (Rule A8), and Confined Spaces, (Rule A9).
6. Produce Management Instructions to cover the loss of a Safety Key, loss of an Approved Written Procedure or the absence of an Authorised Technician, (Rule B4.1).
7. Produce any “Special Instructions” required under 3rd Edition WTSR General Provision 3, (follow the requirements under 3rd Edition WTSR Support Procedure P1 “Procedure for Approval of General Provisions (GP3) Special Instructions and Other Procedures”).
8. Produce a register of Tools, Equipment and Processes, (follow the requirements under 3rd Edition WTSR Support Procedure P2 “Procedure for Approval of Tools, Equipment and Processes”).
9. Produce a procedure for “Objection on Safety Grounds” required under 3rd Edition WTSR General Provision 4, (follow the requirements under 3rd Edition WTSR Support Procedure P3 “Procedure for Objection on Safety Grounds”).
10. Produce Approved Written Procedures.
11. Produce Routine Operating Procedures
12. Agree and formally “Approve” documents as appropriate (e.g. Support Procedures, Special Instructions, Management Instructions and Approved Written Procedures).

13. Produce a theoretical training package for 3rd Edition WTSRs, (this can be developed from the “Model” BWEA Training Package).
14. Provide theoretical training to personnel (e.g. Authorising Engineer; Authorised Technician; Competent Technician; Operational Controller; Selected Person).
15. Ensure that all personnel have relevant practical training; experience and competence to work under the 3rd Edition WTSR – if not provide the necessary training and competency assessment.
16. Formally appoint personnel to perform duties by following the requirements as specified in the 3rd Edition WTSRs Procedure P6 “Procedure for Appointment of Persons”.
17. Purchase any necessary hardware / consumables (e.g. locks, isolating devices, notices). Some items may require formal “Approval” under 3rd Edition WTSR Procedure P2 “Procedure for Approval of Tools, Equipment and Processes”.
18. Confirm that Approved HV Safety Rules are being applied to the HV infrastructure of the Wind Farm – (Rule A1.4)
19. Define the boundary between the 3rd Edition WTSRs and the Approved HV Safety Rules. Ensure that any items of Plant / LV Apparatus excluded from the 3rd Edition WTSR System are adequately defined.
20. Decide the implementation date and raise necessary documentation to comply with 3rd Edition WTSR Procedure P4 “Procedure for the Addition of Plant and LV Apparatus to the System”.
21. Develop audit procedures, (these can be developed from the BWEA “Model” Audit Programme for the 3rd Edition WTSR).
22. Monitor and review the application of the 3rd Edition WTSRs in line with Company practices.