

**BWEA Health & Safety Strategy Group  
Terms of Reference  
(Subject to approval of the Group)**

The group is subject to the Terms of Reference set out in BWEA Guidelines for Strategy and Sub-Groups.

**Membership**

Group membership will be open to all BWEA members but subject to the terms of reference for strategy groups. The group will review membership periodically and not less than every 2 years. A chair and vice chair shall be elected. At the discretion of the group other individuals may be co-opted onto the group. They will have no voting rights. In order to maintain continuity of the strategic priorities and work plans of the group due consideration should be given to applicants who are existing group members in good standing.

In the event of there being an oversubscription to the group places will be allocated according to the rules set out in BWEA Strategy & Support Groups - Terms of Reference. This will take account of the individual's health and safety expertise, evidence of relevant industry experience or involvement with a suitable sector or activity.

The group should endeavour to have representation from OEM's, developers, owners, operators, supply chain, technical/project support and professional services. In addition the make up of the members on the group should aim to have experience covering large onshore wind, offshore wind, small wind and marine/tidal.

An indicative summary of member categories and activities they represent are detailed in the table below. They are not intended to be exhaustive.

| <b>Member Category</b> | <b>OEM's</b>   | <b>Developers<br/>Owners<br/>Operators</b>  | <b>Supply Chain</b>   | <b>Technical or<br/>Project<br/>Support</b>  | <b>Professional<br/>Services</b>   |
|------------------------|--|---|---|--|--|
| Indicative Examples    | <ul style="list-style-type: none"> <li>o Large wind</li> <li>o Small Wind</li> <li>o Wave &amp; Tidal</li> </ul> | <ul style="list-style-type: none"> <li>o Utilities</li> <li>o Owners</li> <li>o OFTO's</li> <li>o Project Developers</li> </ul> | <ul style="list-style-type: none"> <li>o Vessel operators</li> <li>o Diving/Inspection</li> <li>o Principal Contractors</li> <li>o Crane/mobile plant</li> <li>o Cables &amp; Grid</li> <li>o Component Supply</li> </ul> | <ul style="list-style-type: none"> <li>o Operations &amp; Maintenance</li> <li>o Electrical &amp; Mechanical</li> <li>o Civil Contractors</li> </ul> | <ul style="list-style-type: none"> <li>o Consulting</li> <li>o Legal</li> <li>o Training</li> <li>o Recruitment</li> <li>o Academia</li> </ul> |

**Meetings & Minutes**

Meetings will be scheduled typically 6 times to follow the cycle of Main Board meetings. Minutes will be prepared by the Secretariat for posting on the BWEA website.

## **Strategic Priorities**

BWEA is committed to ensuring that Health & Safety ("H&S") is top priority in the wind, wave & tidal industry and that best practice is applied to ensure the good reputation of renewable generation is maintained. This is delivered through our Health and Safety Strategy Group and specifically the agreed strategic objectives which for 2010 are to:

1. Provide strategic leadership to the UK wind, wave & tidal industry in the support of best practice H&S issues;
2. Promote the successful role of H&S in delivering a safe and sustainable future for the UK industry;
3. Engage and support industry leaders in promoting and championing H&S throughout their organisations and the industry supply chain;
4. Bring together relevant skills and expertise to discuss, prioritise and initiate work needed to update BWEA H&S guidance for the industry;
5. Develop and implement measures that will enable the industry to share and benefit from individual members H&S experiences;
6. Produce and promote common standards , guidance and training to assist in minimising the risks of incidents throughout the life phases of wind, wave & tidal projects;
7. Review H&S experience from other allied sectors in order to introduce appropriate practices to the industry;
8. Review current and forthcoming H&S legislation standards and ensure that BWEA guidance reflects such statutory requirements;
9. Engage and cooperate with key H&S stakeholders and like minded organisations; and
10. Promote communication to the BWEA Board, the wider industry membership and external agencies on H&S issues.

The work plan and outputs of the group will be agreed at the first meeting of the new group.

**END**